



## State Charter Checklist

- ☐ Verify 10 Dues Paying Members
- ☐ Elect Officers for State Charter
- ☐ State Charter Application
- ☐ CiviCRM Applications
- ☐ Memorandum Of Understanding
- ☐ Adopt Bylaws & Rules
- ☐ Register for EIN ([IRS.gov](https://www.irs.gov))
- ☐ Open Bank Account